

Pension Fund Board Forward Plan

Updated

13/12/2023	Agenda Item	MS Teams	Cyclical Item?
Jubilee Room		Author	
The Gateway	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
10:00-12:00	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Internal Dispute Resolution Procedure	Sam Price	Annually
	Internal Administration Benchmarking/CIPFA Benchmarking	Sam Price	Annually
	Annual Accounts Audit 2022/23	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Training Opportunities	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration Performance Statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	

27/03/2024	Agenda Item	MS Teams	Cyclical Item?
Paralympic Room		Author	
The Gateway	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
10:00-12:00	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Scheme member and employer communications	Madelena da Costa	Annually
	My Pension Online' Update	Sam Price	Annually
	Annual Review of Buckinghamshire Pension Board	Claire Lewis-Smith	Annually
	Administration Policy Updates	Claire Lewis-Smith	Annually/Triennially
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	

July 2024	Agenda Item	Venue TBC	Cyclical Item?
TBC		Author	
The Gateway	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
10:00-12:00	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Review of Buckinghamshire Pension Board Policies	Claire Lewis-Smith	Annually
	Pension Fund Annual Report 2023/24	Julie Edwards	Annually
	McCloud Update	Claire Lewis-Smith	Bi-annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	

October 2024	Agenda Item	MS Teams	Cyclical Item?
TBC		Author	
The Gateway	Apologies/Declarations of interest/Minutes	Chairman	Every meeting
10:00-12:00	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Breaches of the Law	Claire Lewis-Smith	Annually
	Forward Plan	Claire Lewis-Smith	Every meeting
	Administration performance statistics	Sam Price	Every meeting
	Annual Benefit Statements - Administration Year End Update	Sam Price	Every meeting
	Annual Accounts Audit 2023/24	Julie Edwards	Annually
	Exclusion of Press and Public		
	Administration Performance Statistics - Contributions	Julie Edwards	Every meeting
	Confidential Minutes	Chairman	Every meeting
	Minutes of Pension Fund Committee	Pension Fund Committee Chairman	Every meeting
	Risk Register	Julie Edwards	Annually
	Pension Fund Performance	Julie Edwards	Every meeting
	Date of next meeting/AOB	--	